

## Job Information

Job title	<b>Student Survey Technician</b>	Job Code: STUSR	Pay Grade: A
Title of immediate supervisor	Engineering Supervisor, Surveys		
Department/Division	Engineering / Water Resources		
Prepared by	N. Pallan		
Date Created	April 7, 2015	Revised date	April 1, 2020

## Job Purpose

Assists in a variety of surveying or geomatics duties including survey field work, engineering calculations and CAD drawing preparation.

## Duties and Responsibilities

- Assists the Survey staff on field or office projects.
- Maintains equipment.
- Uses a computer to download survey data and produce CAD plans and maps.
- Uses AutoCAD software to produce civil engineering drawings.
- Uses GPS hardware and software to collect Saanich data.
- Uses spreadsheet software to perform engineering analysis.
- Performs basic mathematical calculations related to a variety of engineering software programs.
- Performs other related duties as required.

## Qualifications

- One year of post-secondary education.
- Preference will be given for those enrolled in a Geomatics or Engineering Program at a University or Technical Institution.
- Enrolment in a full time post-secondary education program is mandatory.
- One month work experience.
- An equivalent combination of education and experience may be considered.
- Valid Class 5 BC Driver's Licence.

## Physical Requirements

Physically fit to perform field duties.

## Working Conditions

Works in an office environment and conducts field work.